



ACC REQUEST FORM

| | |
|---------------|--------------|
| Today's Date: | Subdivision: |
| First Name: | Last Name: |
| Address: | City: |
| State: | Zip: |
| Phone Number: | Email: |

Instructions: *Please fill out this form completely. You may fax, e-mail or mail the form to Tolley Community Management using the information below. Once a decision has been made, a letter with the decision will be mailed to you and a copy will be kept in the Association's file.*

**Plans and specifications are not reviewed for engineering or structural design or quality of materials, and by approving such plans and specifications neither the ACC, the members thereof, nor the Association assumes liability or responsibility therefore, nor for any defect in any structure constructed from such plans and specifications. Additionally, if approval is granted, it shall not be construed to imply compliance with any governing city or county code requirements. **

Estimated Date: Start _____ Finish _____

Permission is hereby granted for members of the Architectural Control Committee to enter my property to make reasonable inspection of proposed construction location. Notification will always be given.

OWNER'S SIGNATURE: _____ Date _____

RECEIVED BY: _____ Date _____

Please Complete Form and Return To:
Tolley Community Management
8295 Hwy 92
Woodstock, GA 30189

Phone: 770-517-1761
Fax: 770-517-1661
www.TolleyCM.com



Please note: You may email this form directly to your community manager as well.

Description of Work to be completed: _____

Plans & Drawings are to be included if applicable (include site and elevation views). Please list attachments and anticipated dates for start and completion of the alterations. (Sample of color choice is to be included if applicable). Any documentation, photos, samples, etc. will not be returned.

Notes: _____

(The Following Section is for ACC Use ONLY)

Architectural Control Committee Final Decision:

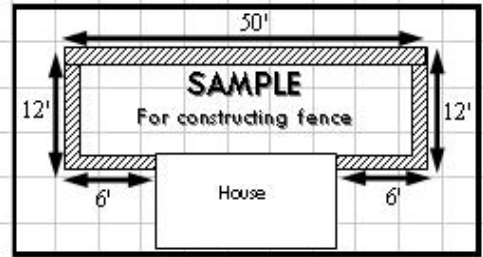
Approved Approved w/Stipulations* Denied as Presented

* Conditions as Follows: _____

ACC Signatures

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Existing House Structure

Display all other structures and
show measurements in feet

Front of house

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